

Instructions for using the sales platform of Piletilevi

Salespoint

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LOGGING IN

Upon creating a new user in the system, an e-mail is sent to the e-mail address associated with the user, which prompts the user to create a password.

The password must comply with the following criteria:

- Contain uppercase and lowercase letters
- Contain at least one number
- Consist of at least 8 characters

piletilevi EN ▾

Sales Terminal Info System

E-mail address *

Password *

☒ Remember me

LOGIN TO GO

[Forgot password?](#)



SALESPPOINT SALES

After logging in, the ticket sales view is opened for the user, which includes all events of the respective user.

The events can be filtered by the following characteristics:

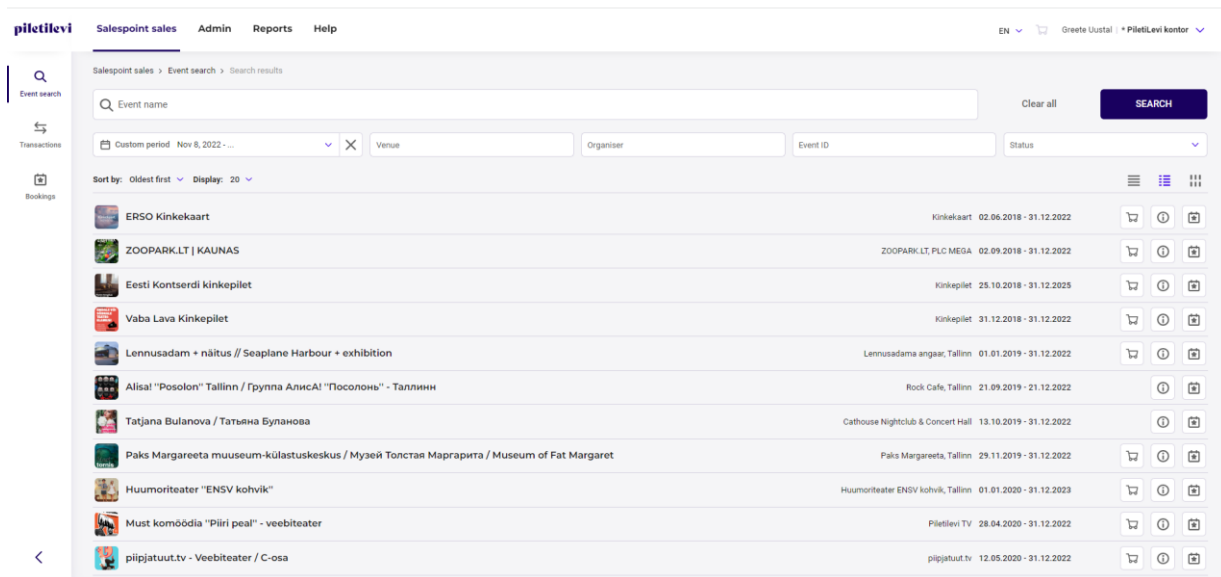
1. Event name
2. Calendar view

The screenshot shows the 'Salespoint sales' interface. On the left, there is a sidebar with icons for 'Event search', 'Transactions', and 'Bookings'. The main area has a header with 'Salespoint sales > Event search' and a navigation bar with 'Salespoint sales', 'Admin', 'Reports', and 'Help'. The search bar is at the top, with a 'Clear all' button and a 'SEARCH' button. Below the search bar, there are several filter fields: 'Pick a date' (with a calendar icon), 'Venue', 'Organiser', 'Event ID', and 'Status'. The 'Pick a date' dropdown is open, showing a calendar for November 2022. The calendar has a 'Today' button, 'Current week', and 'Current month' tabs. The date '8' is selected. The calendar also shows the days of the week and the month 'November'. The 'Apply' button is at the bottom of the calendar.

3. Venue
 4. Organiser
 5. Event ID
 6. Event status
- At least three characters must be entered on the search line.
 - A search can be launched by pressing Enter or clicking the 'Search' button.
 - In the end of the search field is the 'Delete all' button, which clears all fields at once.

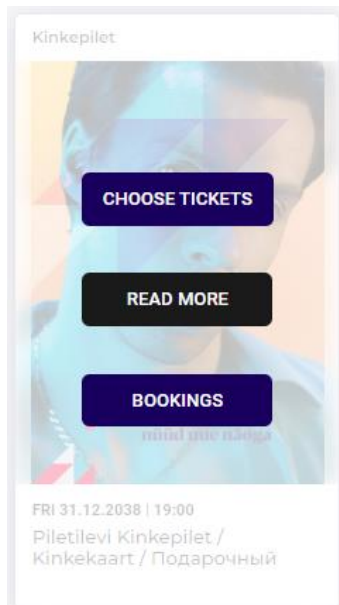
Search results can be filtered as follows:

- By the time of the event:
 - Earlier events: the events which take place earlier are displayed first. Default selection.
 - Later events: the events which take place later are displayed first.
- The number of events displayed in the search results at a time: 10, 20, or 30 events.
- Three views can be used to display the search results:
 - A view with images
 - A list view with images
 - A list view without images



If a suitable event is found, three choices are displayed on the event box:

- Buy now – the user can proceed to select their tickets
- Read more – introduction of the event, i.e. price information with separate information for the cashier, description of the event, project managers of the organiser
 - The 'To the event page' button – redirects the user to the event view, where tickets can be selected.
- Bookings – the bookings for a specific event



AS Piletilevi Group

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 VAT No EE100562668 | Reg No 10568581 | LHV EE437700771001183954

Piletilevi Kinkepilet / Kinkekaart / Подарочный билет Piletilevi

Kinkepilet

Fri 31.12.2038 19:00

Price info Info for the cashier Description Event managers

Price info

Piletilevi extends all Gift tickets, the acquisition date of which is between 1 January 2020 and 31 August 2021. The new deadline for using the Gift tickets is 30 September 2022!

The Gift tickets can be exchanged for any ticket(s) sold in Piletilevi, including different gift cards.

The value of the Gift tickets is 10, 15, 20, 30, 50, and 100 euros.

The Gift ticket is valid for one year from the date of purchase.

Terms of use of the PILETILEVI GIFT TICKET:

- the Gift ticket can be used to pay for tickets in the Piletilevi sales network and e-shop (except at Circle K gas stations);
- the Gift ticket is not refundable, changeable, or partially usable;
- the Piletilevi Gift ticket cannot be extended or exchanged for a Piletilevi Gift ticket in the same or a different currency;
- if the purchase price is higher than the value of the Gift ticket, the remaining amount must be paid in cash or by card;
- if the purchase price is less than the value of the Gift ticket, the remaining amount is not refundable;
- the Piletilevi Gift ticket can be used to pay for tickets sold at Piletilevi for one year from the time of purchase.


Info for the cashier

Description

The Piletilevi Gift ticket is a perfect surprise for every theatre, music, film, or sports fan!

Buy the Gift ticket as a ZebraTicket (PDF) from our e-shop or order a Gift card on paper to your home or a parcel machine! You can also buy our Gift tickets at all Piletilevi sales points and Circle K gas stations. **In case you would like to receive an invoice to your company name, please send an e-**

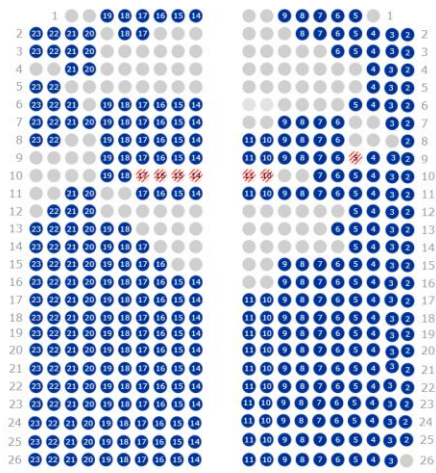

Close
EDIT EVENT MANAGERS
TO EVENT



Customer screen

If the salespoint also has the customer screen, the customer screen must be opened by using the 'Customer screen' button and the customer screen is opened on another screen.

Sold
Booked
22.00 €

☐
+
-
X

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EVENT VIEW

The event view includes the following details:

- Venue of the event
- Date and time of the event
- Event status
- Event details, including the price information, information to the cashier, description, project managers of the organiser
- Bookings for the event
- Venue map of the event / selection of tickets: selection of tickets to the cart depending on whether the event has a venue map or available seats, i.e. no venue map.
- Sector(s) and price groups of the event

The screenshot displays the Piletilevi event view interface. At the top, there's a navigation bar with 'piletilevi', 'Salespoint sales', 'Admin', 'Reports', and 'Help'. The main content area shows event details for 'Piletilevi Kinkepilet / Kinkekaart / Подарочный билет Piletilevi'. A sidebar on the left contains 'Event search', 'Transactions', and 'Bookings'. The main content area includes a 'Select sector' dropdown, a 'Select ticket' button, and a list of ticket sectors with prices. A message states 'There is no assigned seating for the event (check the event information for details)'. The bottom right shows a 'Selected tickets' box with a message 'No tickets selected. Please choose a suitable number of tickets.' and a 'PROCEED TO CART' button.

Sector	Price	Quantity
KINKEPILET		
3204 pcs	10.00 €	0
Väärtusega 10 EUR		
6952 pcs	15.00 €	0
Väärtusega 15 EUR		
1488 pcs	20.00 €	0
Väärtusega 20 EUR		
7658 pcs	30.00 €	0
Väärtusega 30 EUR		
7635 pcs	50.00 €	0
Väärtusega 50 EUR		
9737 pcs	100.00 €	0
Väärtusega 100 EUR		



Selection of tickets from the venue map

In the case of an event with designated seats, the list of the sectors on sale is displayed with an image of the venue map.

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- EN  Greete Uustal | * PiletiLevi kontor 



- Once the desired tickets have been selected, they are displayed on the right grouped by sector and price zone.
- The price types of the tickets can also be changed under the tickets selected.
- From under the tickets selected, tickets can be removed one by one by clicking on the trash can icon behind the respective ticket or all together by clicking on the trash can icon on top.

Selected tickets			
Parter		 	
8 pcs			
Row	Seat	Ticket type	Price
Selected price zone ●			
7	13	General admission ticket	88.70 €
7	14	General admission ticket	88.70 €
7	15	General admission ticket	88.70 €
7	16	General admission ticket	88.70 €
7	17	General admission ticket	88.70 €
7	18	General admission ticket	88.70 €
7	19	General admission ticket	88.70 €
7	20	General admission ticket	88.70 €

- When tickets are added to the cart, the total amount of all tickets in the cart is displayed next to the name of the user on the upper right corner of the page.
- When the tickets of a specific event are added to the cart, those tickets are also displayed in the bottom corner of the page in the event view. In the event view, only the tickets to the selected event are displayed on the bottom of the page. If the cart also contains tickets to other events, those tickets can be seen on the top of the page under the cart icon.

Selected tickets			
Parter		 	
8 pcs			
Row	Seat	Ticket type	Price
Selected price zone ●			
7	13	General admission ticket	88.70 €
7	14	General admission ticket	88.70 €
7	15	General admission ticket	88.70 €
7	16	General admission ticket	88.70 €
7	17	General admission ticket	88.70 €
7	18	General admission ticket	88.70 €
7	19	General admission ticket	88.70 €
7	20	General admission ticket	88.70 €

Total items

8 pcs

Total

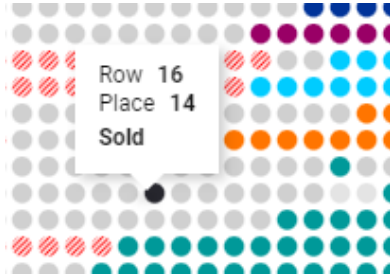
709.60 €

PROCEED TO CART



Displaying seats in the venue map

Issued tickets are displayed as grey on the venue map and marked with the text 'Sold'.



Selecting seats to an event without a venue map

If an event does not have a venue map, an image with an explanatory text is displayed instead.

- By default, all ticket types are available.
- In the case of an event with available seats or without a venue map, the number of tickets can be selected by using '+' or '-' and by clicking the 'Add to cart' button.

Salespoint sales > Event search > Search results > Buy

Piletilevi Kinkepilet / Kinkekaart / Подарочный билет Piletilevi

Kinkepilet Fri 31.12.2038 19:00

[PRESALE](#) [Additional information](#) [Event bookings](#) [Change ticket](#) [Refund tickets by ID](#)

Select sector Select ticket

Promo code Add promo code

KINKEPILET	Price	Quantity
2978 pcs classifiers.price_type.name_1814	10.00 €	2
6922 pcs classifiers.price_type.name_2743	15.00 €	2
1404 pcs classifiers.price_type.name_1815	20.00 €	0
7641 pcs classifiers.price_type.name_1816	30.00 €	0
7801 pcs classifiers.price_type.name_1817	50.00 €	0
9734 pcs classifiers.price_type.name_14085	100.00 €	0

ADD TO CART

There is no assigned seating for the event (check the event information for details).

Selected tickets
① No tickets selected. Please choose a suitable number of tickets.

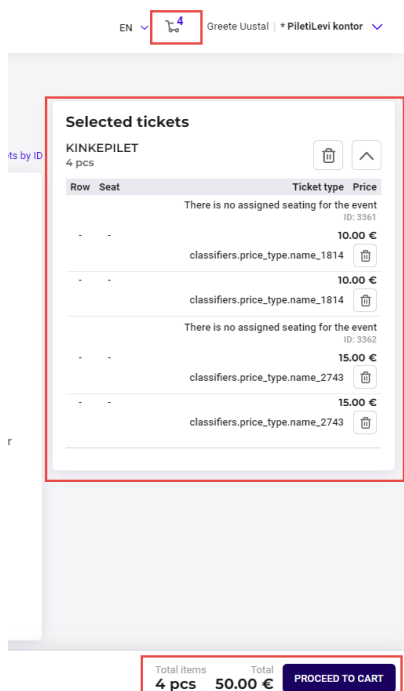
Total items: 0 pcs Total: 0.00 € [PROCEED TO CART](#)

- When tickets are added to the cart, all tickets in the cart are displayed on the right of the page.
- When the tickets of a specific event are added to the cart, those tickets are also displayed in the bottom of the page in the event view. In the event view, only the tickets to the selected event are displayed on the bottom of the page. If the cart also contains tickets to other events, those tickets can be seen on the top of the page under the cart icon.

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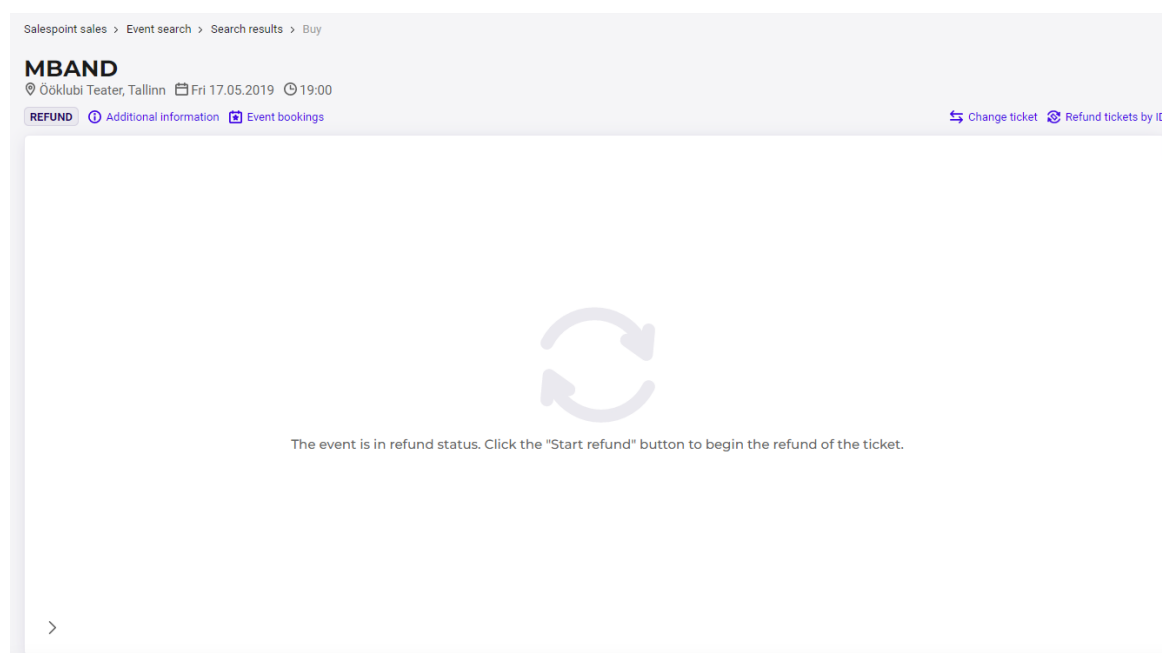
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An event with a refund status

If an event has the refund status, an image is displayed with an explanatory text on how to initiate refund of the tickets:

The event is in refund status. Click the "Start refund" button to begin the refund of the ticket.



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SHOPPING CART

The content of the shopping cart can be viewed as a quick view or a detailed view.

Quick view of the cart

- The 'Proceed to cart' button takes to the detailed view of the cart, where price types can be changed or and prices can be overwritten, if the user has respective privileges.
- The 'Create booking' button redirects the user directly to making the booking.
- The 'Cancel cart' button empties the entire cart. If the respective button is clicked, the system will ask the user to confirm emptying the cart.

EN 4 Greete Uustal | *PiletiLevi kontor

Cart contents

Cancel cart

Event name	Ticket type	Sector	Row	Seat	Price
Piletilevi Kinkepilet / Kinkek ... 31.12.2038 19:00	classifiers.price_typ e.name_2743	KINKEPILET			15.00 €
Piletilevi Kinkepilet / Kinkek ... 31.12.2038 19:00	classifiers.price_typ e.name_2743	KINKEPILET			15.00 €
Piletilevi Kinkepilet / Kinkek ... 31.12.2038 19:00	classifiers.price_typ e.name_1814	KINKEPILET			10.00 €
Piletilevi Kinkepilet / Kinkek ... 31.12.2038 19:00	classifiers.price_typ e.name_1814	KINKEPILET			10.00 €

Total: 50.00 €

CREATE BOOKING

PROCEED TO CART

Cancel cart

Cancelling cart

When cancelling the cart all tickets will be removed from the cart.

Dismiss

CANCEL CART

Detailed view of the cart

After clicking 'Proceed to cart', the user is redirected to the detailed view of the cart, which includes an overview of the shopping cart.

- The user can be redirected to the detailed view of the cart from the top of the page or the bottom of the page by clicking 'Proceed to cart'.

EN 4 Greete Uustal | * Piletilevi kontor

Cart contents

Event name	Ticket type	Sector	Row	Seat	Price	
Piletilevi Kinkepilet / Kinkekaart 31.12.2038 19:00	classifiers.price_type.name_2743	KINKEPILET			15.00 €	
Piletilevi Kinkepilet / Kinkekaart 31.12.2038 19:00	classifiers.price_type.name_2743	KINKEPILET			15.00 €	
Piletilevi Kinkepilet / Kinkekaart 31.12.2038 19:00	classifiers.price_type.name_1814	KINKEPILET			10.00 €	
Piletilevi Kinkepilet / Kinkekaart 31.12.2038 19:00	classifiers.price_type.name_1814	KINKEPILET			10.00 €	

Total: 50.00 €

[CREATE BOOKING](#) [PROCEED TO CART](#)

for the event (check the event information for details).

Total items: 4 pcs Total: 50.00 € [PROCEED TO CART](#)

Salespoint sales > Shopping cart

Shopping cart

Tickets are not grouped [Bulk change](#) [Remove tickets](#)

Event name	Date	Ticket type	Sector	Row	Seat	Quantity	Price
PILETILEVI KINKEPILET / KINKEKAART / ПОДАРОЧНЫЙ БИЛЕТ PILETILEVI 	31.12.2038 19:00					4 pcs	60.00 €
Ticket ID: 201444200		classifiers.price_type.name_1815	KINKEPILET			20.00 €	
Ticket ID: 201444201		classifiers.price_type.name_1815	KINKEPILET			20.00 €	
Ticket ID: 210977392		classifiers.price_type.name_1814	KINKEPILET			10.00 €	
Ticket ID: 210977393		classifiers.price_type.name_1814	KINKEPILET			10.00 €	
NINASARVIK 	25.11.2022 19:00					7 pcs	105.00 €
Ticket ID: 215732210		General admission ticket	Põrand	6	13	15.00 €	
Ticket ID: 215732211		General admission ticket	Põrand	6	14	15.00 €	
Ticket ID: 215732212		General admission ticket	Põrand	6	15	15.00 €	
Ticket ID: 215732213		General admission ticket	Põrand	6	16	15.00 €	
Ticket ID: 215732219		General admission ticket	Põrand	6	22	15.00 €	
Ticket ID: 215732326		General admission ticket	Põrand	10	17	15.00 €	
Ticket ID: 215732327		General admission ticket	Põrand	10	18	15.00 €	

Create a new booking

[CREATE](#)

Client notification e-mail

Promo code [Add promo code](#)

Gift ticket [Add gift code](#)

Discount [Add discount](#)

Total items: 11 pcs
Items price total: 165.00 €
Amount due: 165.00 €

☒ Test with old solution

[CARD PAYMENT](#)

[CASH](#)

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The following operations can be performed in the detailed view of the cart:

- By clicking the name of the event, the system will redirect the user to the view of the same event, in which further tickets can be added to the cart.

Salespoint sales > Shopping cart

Shopping cart

Tickets are not grouped ⌵ Bulk change Remove tickets

Event name	Date	Ticket type	Sector	Row	Seat	Quantity	Price
PILETILEVI KINKEPILET / KINKEKAART / ПОДАРОЧНЫЙ БИЛЕТ PILETILEVI	31.12.2038 19:00					4 pcs	60.00 €
Ticket ID: 201444200		classifiers.price_type.name_1815	KINKEPILET			20.00 €	
Ticket ID: 201444201		classifiers.price_type.name_1815	KINKEPILET			20.00 €	
Ticket ID: 210977392		classifiers.price_type.name_1814	KINKEPILET			10.00 €	
Ticket ID: 210977393		classifiers.price_type.name_1814	KINKEPILET			10.00 €	
NINASARVIK	25.11.2022 19:00					7 pcs	105.00 €
Ticket ID: 215732210		General admission ticket	Pörand	6	13	15.00 €	
Ticket ID: 215732211		General admission ticket	Pörand	6	14	15.00 €	
Ticket ID: 215732212		General admission ticket	Pörand	6	15	15.00 €	
Ticket ID: 215732213		General admission ticket	Pörand	6	16	15.00 €	
Ticket ID: 215732219		General admission ticket	Pörand	6	22	15.00 €	
Ticket ID: 215732326		General admission ticket	Pörand	10	17	15.00 €	
Ticket ID: 215732327		General admission ticket	Pörand	10	18	15.00 €	

Create a new booking

CREATE

Client notification e-mail

Promo code [Add promo code](#)

Gift ticket [Add gift code](#)

Discount [Add discount](#)

Total items: 11 pcs

Items price total: 165.00 €

Amount due: 165.00 €

☒ Test with old solution

CARD PAYMENT

CASH

- Tickets can be grouped by the ticket price type or ticket row.

Salespoint sales > Shopping cart

Shopping cart

Tickets are not grouped ⌵

- ☒ Tickets are not grouped
- Group tickets by price type
- Group tickets by row

Event name	Date
PILETILEVI KINKEPILET / KINKEKAART / ПОДАРОЧНЫЙ БИЛЕТ PILETILEVI	31.12.2038 19:00
Ticket ID: 201444200	
Ticket ID: 201444201	
Ticket ID: 210977392	
Ticket ID: 210977393	
NINASARVIK	25.11.2022 19:00
Eesti Noorsooteater, Tallinn	

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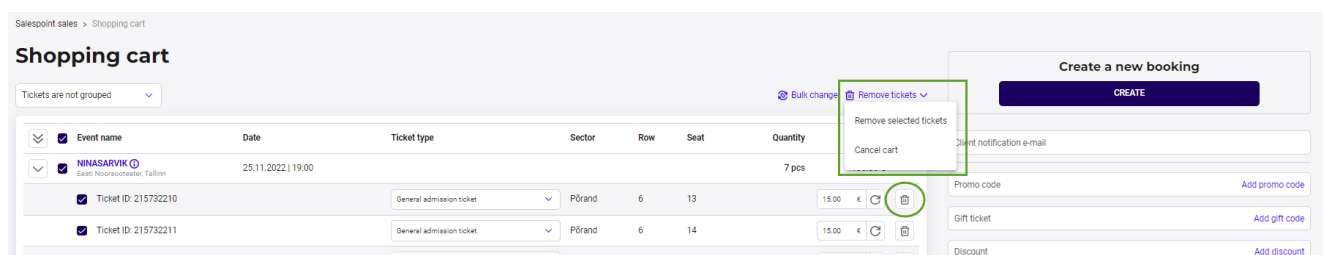
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Removing tickets from the cart

Several different methods can be used to remove tickets from the cart:

- There is a trash can icon in the end of each ticket row, which can be clicked to delete the specific ticket from the cart.
- Clicking 'Remove tickets' provides two options:
 1. 'Remove selected tickets': only the tickets which were selected before are removed from the cart.
 2. 'Cancel cart': all tickets are deleted from the cart.



- If a discount code is entered, it is applied to the entire shopping cart, depending on the restrictions applicable.
- If a gift ticket code is entered, the value of the gift ticket is deducted from the total amount of the shopping cart.
- The discount % is applied to the entire amount of the shopping cart.

Create a new booking

CREATE

Client notification e-mail

Promo code

Add promo code

Gift ticket

Add gift code

Discount

Add discount

Total items:

7 pcs

Items price total:

105.00 €

Amount due:

105.00 €

☒ Test with old solution

CARD PAYMENT

CASH

- Using the customer notification e-mail field allows collecting the e-mail addresses of the ticket owners to notify the customers quickly in the event of potential changes.

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- The e-mail addresses of the customers are accumulated in the 550 report. If there is an issue with an event, those customers who have purchased their tickets from a salespoint can also be notified of any changes.
- The e-mail addresses of customers can be changed or deleted under transactions. In order to delete an e-mail address, remove the e-mail address and click on 'Save changes'.
- The e-mail address for sending customer notifications is specified in the personalisation report.

Create a new booking

CREATE

Client notification e-mail

Promo code
Add promo code

Gift ticket
Add gift code

Discount
Add discount

Total items: 7 pcs

Items price total: 105.00 €

Amount due: 105.00 €

☒ Test with old solution

CARD PAYMENT

CASH

Payment for tickets in the cart

The payment methods, the total number of tickets in the cart, and the total amount are displayed on the right side of the page.

- The fields for applying the discounts referred to above can also be found on the right: discount code, gift ticket code, discount %.

Salespoint sales > Shopping cart

Shopping cart

Tickets are not grouped

Bulk change
Remove tickets

Event name	Date	Ticket type	Sector	Row	Seat	Quantity	Price
<input checked="" type="checkbox"/> NINASARVIK <small>Enast Nõukoguhoone, Tallinn</small>	25.11.2022 19:00					7 pcs	105.00 €
<input checked="" type="checkbox"/> Ticket ID: 215732210		General admission ticket	Pörand	6	13	15.00 €	
<input checked="" type="checkbox"/> Ticket ID: 215732211		General admission ticket	Pörand	6	14	15.00 €	
<input checked="" type="checkbox"/> Ticket ID: 215732212		General admission ticket	Pörand	6	15	15.00 €	
<input checked="" type="checkbox"/> Ticket ID: 215732213		General admission ticket	Pörand	6	16	15.00 €	
<input checked="" type="checkbox"/> Ticket ID: 215732219		General admission ticket	Pörand	6	22	15.00 €	
<input checked="" type="checkbox"/> Ticket ID: 215732326		General admission ticket	Pörand	10	17	15.00 €	
<input checked="" type="checkbox"/> Ticket ID: 215732327		General admission ticket	Pörand	10	18	15.00 €	

Create a new booking

CREATE

Client notification e-mail

Promo code
Add promo code

Gift ticket
Add gift code

Discount
Add discount

Total items: 7 pcs

Items price total: 105.00 €

Amount due: 105.00 €

☒ Test with old solution

CARD PAYMENT

CASH

- After selecting the payment method, the user is redirected to selecting the format of the ticket.
 - A regular ticket is a physical ticket which can be printed physically if there is a ticket printer.
 - A zebra ticket or a PDF ticket can be downloaded on a computer or sent directly to the e-mail address of the customer.



TRANSACTIONS

In the view of the list of transactions, users can search events by using different filters, incl. without using the date filter.

- The transaction search filters are located above the search results.
- Automatic search is not permitted, which means that the user must set at least one filter to launch a search of transactions.

- If a specific period is selected, only the transactions of the specific period are displayed.

Detailed view of transactions

By opening a specific transaction in the list of transactions, the details of the specific transaction can be viewed and the user can change or add to the data, if they wish.

- In the detailed view of transactions, the details of a specific invoice or the method of payment of a transaction can be changed.
 - If the user changes the payment method in the detailed view of transactions, the payment method will also change in the view of the list of transactions.
- It is also possible to change or add an internal comment and the e-mail addresses of the customer notification or gift ticket.
- If changes have been made in the detailed view of transactions and the 'Save' button has not been clicked, the system will ask if you wish to leave without saving the changes.

Salespoint sales > Transactions > Transaction details

[Exit](#)

Transaction no. 22971532

[Ticket change](#) [Refund](#) [Print tickets](#)

Ticket ID	Event name	Date	Ticket type	Price
<input type="checkbox"/> 219312569 Not exchangeable / Refundable	Õed Samme Kultuurikeskuse väike lava	13.04.2024 19:00	classifiers.price_type.name_217	25.00 €
<input type="checkbox"/> 219312570 Not exchangeable / Refundable	Õed Samme Kultuurikeskuse väike lava	13.04.2024 19:00	classifiers.price_type.name_217	25.00 €
<input type="checkbox"/> 219312690 Not exchangeable / Refundable	Mineku eel Samme Kultuurikeskuse väike lava	11.05.2023 19:00	classifiers.price_type.name_217	25.00 €
<input type="checkbox"/> 219312691 Not exchangeable / Refundable	Mineku eel Samme Kultuurikeskuse väike lava	11.05.2023 19:00	classifiers.price_type.name_217	25.00 €

Transaction details

Transaction time: 11.11.2022 16:07:42
 Salespoint: Linnateater KESKUS
 Seller: Creete Uustal
 general_api_transaction_invoice: 20001320

Discount: 20%

[Change invoice](#) [Send invoice via e-mail](#)

Payment type
 Card payment

Client notification e-mail
 marimaaskas@piletilevi.ee

Internal comment

Total items 4 pcs
 Items price total 100.00 €
 Discount total -20.00 €
Total 80.00 €

SAVE CHANGES

Ticket refund

Ticket buyback in the event view

- The buyback operation can be initiated by clicking the 'Begin buyback' button.
 - If the user has the 'Buyback by ticket ID' privileges, the buyback procedure can be initiated.

Salespoint sales > Event search > Search results > Buy

Klaveritrio Poll-Varema-Poll

Võru kultuurimaja KANNEL Wed 16.11.2022 19:00

PRESALE [Additional information](#) [Event bookings](#)

Select sector [Select ticket](#)

Promo code [Add promo code](#)

Teatrisaal, põrand

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 1
 2 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 2

10.00 €

[Change ticket](#) [Start refund](#)

[Refund tickets by ID](#)

[Start refund from venue map](#)

Selected tickets

① No tickets selected. Please select tickets.



Refund tickets by ID X

Ticket ID * Ticket ID

⚠ Insert ticket IDs to start refund process!

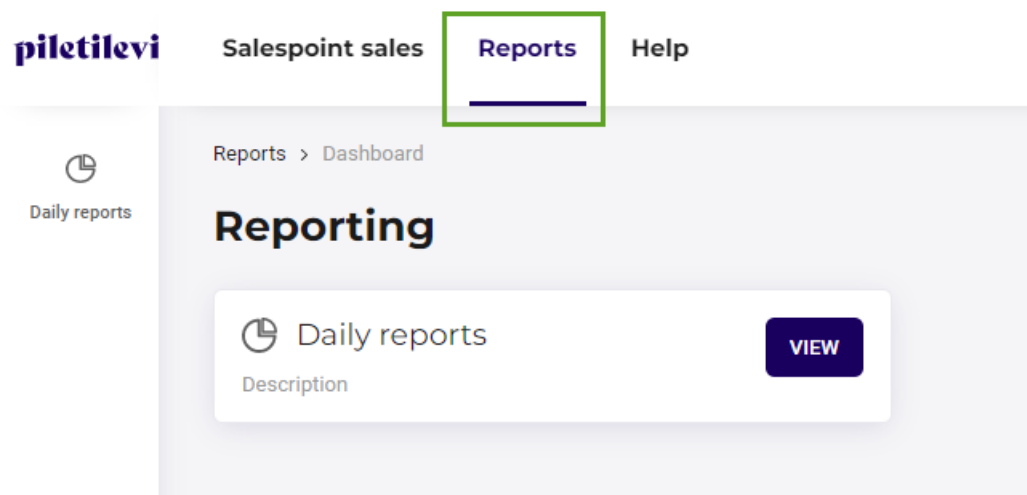
Dismiss START REFUND

- If the customer has 1 ticket, the ticket ID must be entered into the left ticket ID field.
- If the customer has 2 or more tickets, the ticket IDs should be observed and entered based on the sequence of numbers. The lower ticket ID should be entered into the left and the higher ID number into the right field.
- If the ID numbers are not sequential, the buyback operations must be performed as separate transactions.



REPORTS

The 'Reports' section includes operational reports, which provide summarised or detailed data by specific periods and/or events.



Daily sales report

The daily sales report provides a detailed overview of the sales in a specific period.

Reports > Dashboard > Daily reports

Daily sales report CSV Print Send report to email

Custom period: Nov 7 - Nov 13, 2022 Seller: Payment type:

☐ Show issued to promoter Collapse all

Salespoint turnover 33 pcs 943.00 €	Cash payments total 0 pcs 41.40 €	Card payments total 33 pcs 901.60 €
Sales 35 pcs 1050.80 €	Sales in cash 2 pcs 99.20 €	Sales with card 33 pcs 951.60 €
Tickets 35 pcs 1011.40 € Salespoint service fee 17 pcs 20.40 € Extra fees 14 pcs 19.00 €	Tickets 2 pcs 90.00 € Salespoint service fee 2 pcs 2.40 € Extra fees 4 pcs 6.80 €	Tickets 33 pcs 921.40 € Salespoint service fee 15 pcs 18.00 € Extra fees 10 pcs 12.20 €
Refund -2 pcs -107.80 €	Refund in cash -2 pcs -57.80 €	Refund with card 0 pcs -50.00 €
Tickets -2 pcs -56.00 € Paid with gift tickets -5 pcs -50.00 € Extra fees -2 pcs -1.80 €	Tickets -2 pcs -56.00 € Extra fees -2 pcs -1.80 €	Paid with gift tickets -5 pcs -50.00 € Exchange with card
Exchange	Exchange with cash	

Detailed report

Transaction time	Payment type	Seller	Salespoint	Buyer	Booking No.	Event	Tickets	Price	Sum	Transaction sum
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- In the daily sales report, it is possible to filter the data desired by seven-day periods. For a period longer than 7 days, the report can be e-mailed.

AS Piletilevi Group

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VAT No EE100562668 | Reg No 10568581 | LHV EE437700771001183954

Reports > Dashboard > Daily reports

Daily sales report

[CSV](#) [Print](#) [Send report to email](#)

Salespoint Custom period Nov 7 - Nov 14, 2022 Seller Payment type

☐ Show issued to promoter

Detailed report

Report period is longer than 7 days. To generate a longer report, use the e-mail function.

- The selection of periods includes the default choices of 'Today', 'This week', and 'This month'. The reporting period can also be selected based on specific dates. If you would like to select a period which is not immediately displayed on the screen, select the appropriate reporting period by clicking on the month or year in the calendar field.
- The summarised part of the reporting period is located in the header of the report to make important data visible without having to scroll to the end of the page.
 - The summarised part includes the turnover from cash, card payments, and transfers. Clicking on the blocks of different payment methods opens the detailed view. The blocks of payment methods can be opened or closed separately or together.